



EUROPEAN INSTITUTE FOR DESIGN AND DISABILITY

ENHANCING THE QUALITY OF LIFE THROUGH DESIGN FOR ALL

Annual General Meeting Brussels 18 April 2002

Minutes

1. Opening and welcome of participants, apologies for absence

Paivi Tahkokallio, President of EIDD, opened the proceedings at 9.00, welcoming the participants:

Name	Organisation	Country
Francesc Aragall	EIDD, Coordinadora DTP	Spain
Paul Fortune	EIDD, IDD	Ireland
Hubert Froyen	EIDD, EIDD Belgium	Belgium
Carl Asaert	EIDD Belgium	Belgium
Lilian Henze	EIDD, Platform NL	Netherlands
Paul Hogan	EIDD, IDD	Ireland
Pete Kercher	EIDD, IIDDD	Italy
Lennart Lindkvist	EIDD, EIDD Sverige	Sweden
Ignacio Velo Antolin	EIDD, Coordinadora DTP	Spain
Finn Petró	EIDD, EIDD Sverige	Sweden
Jim Sandhu	EIDD, UKIID	United Kingdom
Isabella Steffan	EIDD, IIDDD	Italy
Paivi Tahkokallio	EIDD	Finland
Birgitte Wistoft	EIDD	Denmark
Erik Peuschel	DEPA Institut	Germany
Karin Bendixen	DDFAF	Denmark
Heli Rantavuo	EIDD	Finland

Apologies for absence were received from:

Name	Organisation	Country	Proxy
Paolo Favaretto	EIDD, IIDDD	Italy	
Miguel Pereyra	EIDD, Coordinadora DTP	Spain	Ignacio Velo
Tone Rønnnevig	EIDD, EIDD Norge	Norway	
Erland Winterberg	EIDD, HMI	Denmark	
Wolfgang Zagler	EIDD	Austria	
Siegfried Zoels	EIDD	Germany	

2 Minutes of the Last AGM and matters arising

The AGM passed the motion that the minutes of the last AGM in Toledo be accepted as a true and faithful account on the proceedings.

3 President's Address

The President stressed that the points mentioned (see appendix 1: President's Address AGM 2002) are not only related to activities of herself but key issues we focussed on in 2001 and where we did and did not succeed.

She highlighted some activities related to the communication policy.

The structure of the website is updated to make it easier to maintain, the new website will be launched this summer.

A Nordic DfA Magazine will be published by NSH, with EIDD represented in the editing board.

There is an increasing number of workshops, seminars and conferences related to DfA in which EIDD participates.

The relationships EIDD and design organisations (ICSID, IFI) have been activated.

The development of the DfA Award scheme is processing; very recently the President and Honorary Secretary had a positive meeting with EC DG Employment on cooperation.

We did not succeed to produce the e-newsletter and activate EIDD members in communication. We, the executive, are aware we have to improve the necessary communication from executive to board.

The Membership activities show a slow process, we still miss NMO's.

We proceeded with a number of things concerning the EIDD organisation, we are getting there.

Although we do not have a good strategy yet to find external funding at least we have one success: the IDIA project funding (with special thanks to Pete Kercher who is managing the project).

EIDD will possibly be subcontractor in the IDC.net project.

Discussion:

Paul Hogan congratulated on the President's report. He was positive on all the work done, especially the relation with EU and design organisations, we should be the expert advisers there.

His only critical point was on the communications. Paul wondered why not writing a president's letter now and then as he suggested in the Rotterdam Board Meeting. He already indicated in this meeting that the e-newsletter was just too ambitious.

The president replied that the lesson has been learned, but the main executive's task is to find the trigger to activate all Board Members in communication.

Jim Sandhu liked to endorse what Paul has said. We have to come out the grey shades by a message or newsletter. We still need to exploit that to enhance our mission: money (that makes things happen). The Newsletter doesn't have to be that long, just a monthly or bimonthly message what is happening.

Päivi agreed that what Jim Sandhu said was very relevant. She stressed that we really need to strengthen the front, and need to use also other possibilities other than a newsletter.

Finn Petren also congratulated with the report.

4 Honorary Secretary's report

The Honorary Secretary presented shortly the activities 2001 (see appendix 2: EIDD Activity Report 2001).

Most striking in the activities was the increasing international activities combined with ongoing increasing national activities.

Jim Sandhu shared his concern that EDF information is getting bulkier and because of that it is difficult to resume all information before sending it to the Board. He wanted some feed back how to proceed. Karin Bendixen suggested to put all material on a closed section on the website. Päivi Tahkokallio thought this was for the time being a good suggestion.

Francesc Aragall added to the activity report his participation in the ECA (European Concept of Accessibility) network.

5 Honorary Treasurer's report

The Honorary Treasurer explained the accounts (see appendix 3: Financial Statements 2001 & Income and Expenditure Account 2002) were not audited because there was a lack of money to pay an auditor.

He concluded we spend in 2001 more money than we received. Luckily we recently received the money from the IDIA project.

Paul Hogan asked if the IDIA money has to be spend on the project, or is there a surplus to spend as EIDD. Päivi Tahkokallio explained that 20% of the total budget is overhead we can use for EIDD; funding for travels can be used for travelling costs AGM 2003 since the AGM is combined with an IDIA workshop in Dublin. Of course EIDD is responsible for production of content for this workshop and the project.

The meeting approved the treasurers report.

6 Membership

The Membership Secretary presented the latest update of the membership directory, proposals for admission of two new members and a proposal for new annual membership subscriptions (see appendix 4).

Eidd Belgium is proposed to be admitted as a National Member Organisation, Danish Centre for Technical Aids for Rehabilitation and Education is proposed to be admitted as a Corporate Member Organisation.

The meeting accepted both Member Organisations.

Paul Hogan suggested that the 7 NMO's is not good enough. He wondered what action has been, and will be, taken to increase the NMO's.

Lilian Henze apologised for the slow progress, her only excuse is that combining the tasks of the Honorary Secretary and Membership Secretary is just too much to do it as good as she had in mind.

Francesc Aragall reminded that 2 years ago we only had 2 members, so we already made an improvement. He also indicated the importance that all board members take their responsibility.

Finn Petren stressed the fact that there is a membership secretary to work on that and for the future of EIDD we really need the NMO's.

Erik Peuschel introduced 3L/DEFA, trying to organise the German network. One of their main projects is the City for All (a 4,5 year project).

Hubert Froyen asked Erik if there will be any connection with things Dieter Philippen already has done. Frances Aragall suggested to hand over all relevant information to DEFA concerning past activities in Germany .

Paul Hogan welcomed Erik and hoped he will take the challenge to build a good National German network.

Päivi Tahkokallio hoped to move things ahead in Austria from the conference in Graz she will attend. In the IDIA project is a French partner (VIA) that is interested to develop a French network. In Finland the DfA Centres of Excellence network will be developed..

Pete Kercher added that in the IDIA project also Greece and Poland are partners. He suggested to use these contacts to build national networks.

Jim Sandhu reminded that Greece is in a difficult position because there is a sort of block we had to deal with in earlier attempts.

Karin Bendixen indicated that a Danish Design for All network is in progress, she had her hopes to become a NMO soon.

Frances Aragall suggested to establish a Benelux network.

The proposal to increase the annual subscription with 100% was received positively but could not be accepted by the NMO's representatives because they didn't have a mandate.

Pete Kercher proposed the assembly to mandate the board meeting to decide in the Autumn. The meeting agreed with this proposal.

7 National Reports

Päivi Tahkokallio invited the meeting to add anything to the National Reports.

Francesc Aragall added that the Spanish NMO will be located at CRID. At this moment they trying to be the umbrella for the Centres of Excellence.

Karin Bendixen added that the Danish Centre also is involved in the DfA COE.

Jim Sandhu wanted to stress that there is a lot of duplicating of activities. In his work for CEN (with John Gill), on the CEN/CENELEC ICT guidelines, there is also a direct relation to education. 'We need to progress instead of duplicate'.

Päivi Tahkokallio suggested to take a step further and not have this only yearly report but report national activities throughout the year.

8 Election of Board Members.

The following Directors were appointed by the National Member Organisations:

Director	Representing
Miguel Pereya	Coordinadora DTP , Spain
Tone Rønnevig	EIDD Norge, Norway
Lennart Lindkvist	EIDD Sverige, Sweden
Paul Hogan	IDD, Ireland
Isabella Steffan	IIDD, Italy
Guida Faria	APDR, Portugal
Hubert Froyen	EIDD Belgium, Belgium

The following candidates were nominated for the office of Directors at Large:

Name of candidate	Proposed by
Frances Aragall	IIDD
Karin Bendixen	PT, LH, EIDD-Sverige
Paolo Favaretto	IIDD
Paul Fortune	IIDD, IDD
Lilian Henze	IIDD
Pete Kercher	IIDD, IDD, CDTPE
Finn Petrén	EIDD-Sverige
Jim Sandhu	IDD, CDTPE
Paivi Tahkokallio	IIDD, IDD
Birgitte Wistoft	IIDD

It is proposed to vote on the acceptance of the complete list of nominations.
This proposal was unanimously accepted.

9 Date and Place next AGM:

Stockholm was mentioned but since 2003 is the 10th anniversary this should be celebrated in the city where EIDD was born.

Although Paul Hogan suggested Sweden, IDD president Cearbhall O Meadhra welcomed AGM in Dublin at the end of March (29/30).

Lennart Lindkvist explained that the possibility to have the AGM in Sweden was discussed at their Annual meeting. The problem is the sponsoring, so Dublin is the most convenient solution. Finn Petrén suggested to have the Board Meeting in Sweden?

For the AGM 2004 Päivi Tahkokallio suggested Athens.

Also Stockholm is proposed by Lennart Lindkvist.

Also possibilities to connect the coming AGM's to the DfA Award is proposed.

10 Any Other Business

Jim Sandhu asked all Board Members to give positive response to India.

11 Closure

The President thanked Hubert Froyen and EIDD Belgium for their warm hospitality and splendid organisation of the Education Conference and EIDD workshop and meetings facilities.

The assembly was closed at 10.40 hrs.

Appendix 1:

President's Address AGM 2002

Developing Number One Design for All Communication Platform in Europe

Päivi Tahkokallio
Brussels 18 May 2002

Key Objectives

- Disseminating DfA information and knowledge,
- Facilitating inter-disciplinary and international interaction between design and DfA-related professionals,
- Promoting DfA philosophy,
- EIDD 10 Yrs 2003

Key Activities

Communications policy

- Publication of Crisp & Clear
- Development of EIDD website
- External relationships



- www.design-for-all.org structure updated with GriPP; demo version completed by the AGM
- Crisp&Clear will be published as an e-magazine; a step-by-step process; see the first step in the new website structure; enables publication of articles, features etc before the structure of the magazine is complete, and the C&C brand will be kept alive
- NOTE, Congratulations to NSH; Nordic DfA Magazine published by NSH 2002-2004; editor-in-chief Finn Petré, editor Karin Bendixen; EIDD represented in the editing board
- Articles in design and DfA-related publications and magazines, i.e. ICSID News
- DfA related workshops, seminars, conferences, i.e. Design for All Education Workshop in Brussels on 18 May 2002
- Presentations on DfA by EIDD members in design and DfA related conferences, i.e. DfA Seminar in Lisbon in April, organised by APDR and Guida Faria, Universal Design Research Symposium at RESNA Conference, Minneapolis, USA, forthcoming June 2002
- Relationships with ICSID and IFI activated; exchange of news; collaboration re conferences 2003 and 2005

- Relationships with EC DGs Employment and Social Affairs and INFISO; EDF and DfA Centres of Excellence Networks activated
- Development of DfA Award scheme, negotiations with ICSID, IFI, EC DG Employment and Social Affairs
- EIDD 10 Yrs 2003 plans

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- The aim of EIDD is to become a major actor in DfA related knowledge production in Europe primarily through developing the web-based communication platform; publishing C&C and through regularly organising thematic EIDD conferences. Content production for the web-site and the eC&C is seriously lacking behind
- EIDD e-newsletter not developed
- Relationships with ICOGRADA and BEDA need to be further activated, also with other DfA related professional networks
- Activation of EIDD NMOs and other national members to participate in DfA communication through the EIDD website insufficient, i.e. production of news

Membership

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- Membership strategy developed, re NMOs, corporate members, individual members
- Launch of the Belgian NMO of EIDD on 17 May 2002
- Proposal for updating of membership fees at the AGM 2002

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- Some NMOs still missing
- Implementation of corporate membership strategy slow

Organisation

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- Strategies and practice: The role of EIDD as a collaborative partner with a number of major European and global designer organisations has been strengthened and schemes for collaboration in practical terms have been developed
- Collaboration with designer organisations: EIDD's advisory role in relation to DfA for IFI agreed with IFI Secretary General; exchange of DfA related news with ICSID and IFI agreed; advisory role of EIDD on DfA issues re the 2005 Redesigning Design Conference jointly organised by ICSID, IFI and ICOGRADA agreed with Steinar Amland (DK)
- The role of EIDD as a discussion partner with the European Commission has been strengthened, especially with the DG Employment and Social Affairs and the DG INFISO Information Society
- Discussions on collaboration between EIDD and the European network of DfA Centres of Excellence initiated
- Development of EIDD Conference, seminar and workshop series under way, both related to EIDD 10 Yrs activities in 2003 and as a long-term plan
- The role of EIDD as an established European expert network on DfA to a certain degree recognised beyond Europe, mainly USA, development possible in South America

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- Collaboration with a number of relevant DfA related professional organisations and networks still underdeveloped, i.e. BEDA and ICOGRADA
- Support to EIDD NMOs to activate collaboration with national designer and relevant DfA related organisations insufficient
- Activation of EIDD NMOs and other national members to identify key interest areas in DfA, to organise activities round them and disseminate results of DfA related work through EIDD web-site still insufficient
- Re-structuring of roles of the AGM, BoM and Executive missing

Funding

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- Membership fees update, proposal for the AGM 2002
- External funding: IDIA project 2002-2003, kick-off Feb 2002; ENDIST Thematic Network proposal not successful; IDC.net Thematic Network under negotiation, EIDD possibly participating in dissemination of project results; SAPPI grant application prepared May 2002
- The funding policy of EIDD will rest on development of membership fees, and on external project funding
- Membership fees can at any time cover only a minor part of networking costs. Active development of international DfA related R&D or training projects will therefore be critical, as will be active participation in DfA related projects planned by EIDD's strategic partners
- The primary objectives of EIDD's external funding policy are to guarantee that EIDD can become a major actor in DfA related knowledge production in Europe primarily through developing the web-based communication platform; publishing C&C and through regularly organising thematic EIDD conferences.

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- EIDD 10 Yrs in 2003 financial planning behind the schedule
- Analysis of finding funding through European Year of Disabled People funding schemes has been insufficient
- Preparations for 6FP funding possibilities have been insufficient

TIMELINE

ACTIONS BEFORE THE AGM 2002

COMMUNICATION

- Identify dissemination of DfA needs, ie. re relevant EU R&D projects (responsible PT, BW) / IDIA / IDC.net / European DfA CoE Network
- Identify key partners for DfA Award (responsible PT, Executive)
- First draft of DfA Award concept (PT, Executive)
- Develop concept for EIDD's 10th Anniversary events in 2003 (responsible Working Group to be nominated in the Board Meeting Dec 2001)
- Electronic version of the general EIDD / brochure (action BW)
- Electronic e-newsletter: first drafts
- User-friendly updating of EIDD website solved
- To ensure that the site is up-to-date. I rely entirely on members , particularly those with specific portfolios of responsibility, to feed content. (This already happens with regard to Events, but other material has been slow in arriving).
- To provide a closed section for members only, containing minutes of meetings etc.
- To provide a facility for a discussion forum.
- To move the site to STAKIS, Finland, who have offered free hosting, in order to reduce costs.
- To make the existing website more user friendly by making it easier to find information. It is proposed to remove the Magazine (C&C) section and to create new subject sections into which the C&C content can be spread. So there may be sections on product, graphics, architecture, education, interior design and general material on DfA. As well as C&C material, the content from the EIDD 1999 publication can be included.
- Possibilities for national/international funding for printing and mailing C&C
- Plan thematic EIDD Conference re AGM (Education, HF and Executive)

MEMBERS

- Procedures for application and admitting members (action LH/PF)
- Update register (send forms and invoices to members)
- Create a brochure/information on benefits and responsibilities EIDD members (action BW/LH)
- Information on membership and the application form published on the website (action LH/PF)
- Stimulate interaction between (individual) members by members list on website (action LH/PF)
- New NMOs (Austria, Belgium, Finland, France, Germany, Netherlands) (action: Executive)

FUNDING

- Create a formal system of monitoring project opportunities.
- Members are urged to pay any outstanding membership fee.
- IDIA project launch February 2002 (responsible PK)
- ENDIST project application October 2001 (responsible PT)
- EU 5FP R&D project planning (responsible PT/PF, support from Jim S)
- EU 6FP preparation, lobbying DfA (responsible PT, support from Jim S)
- Funding scheme for EIDD 10 Years drafted

ORGANISATION

- Objective/ Communication platform: Identify key strategic partners in the DfA Map (responsible PT, support from PK and past presidents, action all Executive)
- Structure/ Nominations for AGM 2002
- Implementation/ State-of-art of EIDD Task Forces as defined in the policy plan of FA, check focus re IDIA and ENDIST projects / this tied to the development of the website

ACTIONS BEFORE JANUARY 2003

COMMUNICATION

- Development of DfA Award concept in collaboration with the key strategic partners (design organisations, industry, policy makers), development of marketing strategy for the launch in 2003 in EIDD AGM and relevant events of key partners (responsible PT, Executive, support from past presidents)
- Dissemination of IDIA first year results and results from other DfA related projects in the website
- Discussion forum in function (if ENDIST approved)
- Regular issues of e-newsletter distributed
- Two issues of eC&C (the e-version of C&C) published
- Plan EIDD 10 Years Conference

MEMBERS

- Start of a proper membership campaign.
- Improve the membership in member countries (CMOs, NMO when not established yet).

FUNDING

- IDIA first year running
- ENDIST kick-off and first actions (if application approved by EC)
- Funding scheme for EIDD 10 Years completed

ORGANISATION

- Objective/ Evaluation of strategy; identification of new dissemination partners
- Structure/ Nominations for AGM 2003
- Implementation/ Evaluation of priorities, redefinition if needed

ACTIONS BEFORE AGM / ANNIVERSARY APRIL 2003

COMMUNICATION

- EIDD 10th Anniversary, execution of tasks defined by the Working Group put in action, internal and external PR
- Launch of DfA Award
- C&C Anniversary Issue
- 'EIDD 10' in the website

- EIDD 10 Years Conference arrangements

MEMBERS

- Increase members and bring variety of expertise and knowledge in balance in member countries
- Implementation of International and inter-disciplinary working groups
- Membership campaign in non European countries

FUNDING

- IDIA 2nd year running
- ENDIST 1st year closing
- EIDD 10 Year Scheme in action

ORGANISATION

- Objective/ Focus on EIDD 10 Years communication
- Structure/ Final nominations for AGM 2003
- Implementation/ Focus on actions supporting EIDD 10 Years

EIDD ACTIVITY REPORT 2001

TIMELINE

- This EIDD Activity Report concerns the period 1 January – 31 December 2001.
- The EIDD Activity Report includes all activities by the Executive Board to fulfil decisions made at the Toledo meeting, other activities the executive has wished to bring to the knowledge of the Board of Directors; and activities of members of the Board of Directors (for National activities see National Reports).

ACTIVITIES

ORGANISATION

- The 2001 AGM was held in Toledo on 30 March.
- Board Meetings were held in Toledo, immediately after the AGM, and in Rotterdam on 2 December.
- Meetings of the Executive Board
 - Toledo, 31 March and 1 April 2001
 - Helsinki, 25 August 2001
 - Amsterdam, 1 December 2001
- Other meetings
 - Brussels, 27 September 2001, Stefan Trömel, Director of EDF and Päivi Tahkokallio, President of EIDD
 - Amsterdam, 14 October 2001, Lilian Henze, Honorary Secretary and Päivi Tahkokallio, President
- Membership
 - New unaffiliated individual members in Germany and Austria applied. Executive granted provisional membership and were ratified at Board Meeting 2 December 2001. On 31 December EIDD has 6 NMO's, 2 CMO's and 6 IM's.
 - Application of NMO Germany still on hold.

COMMUNICATION

- The website, www.design-for-all.org, was conceived at the Danish Centre, designed by a Danish contractor and came on line in August, 2000. Since then, it has received 5561 hits. Despite some reports to the contrary, it is accessible to a good level (Level 1, according to the Web Access Initiative (WAI) standards), but some improvements are needed. In December 2001 the Dutch design consultancy GRiPP is asked to make an offer for redesign (to make the website easier to maintain).

- Conferences, workshops, project meetings, consultancy
 - European Day for Disabled 3 Dec 2001, theme DfA, consultancy work for the EU Commission, EDF and Ogilvy&Mather on Breaking Barriers DfA Award, Päivi Tahkokallio.
 - 25-26 April, Towards a Barrier Free Europe meeting in Linköping within Sweden's program for the EY Presidency 2001. Several EIDD speakers.
 - Jim Sandhu representing EIDD at EDF meetings and AGM.
 - Montreal, July 2001, Jim Sandhu keynote speaker on Design for Sustainability Conference.
 - GENIE Plenary meeting on 22-26 August, Helsinki, Executive Meeting
 - Cities for All Observatory meeting on 19 October, Barcelona, Francesc Aragall, Päivi Tahkokallio
 - European Day for Disabled, Theme DfA, Finnish seminar on 30 October, Finn Petré, Päivi Tahkokallio.
 - 3 Dec Roundtable in Brussels, Francesc Aragall, Jim Sandhu
 - 4 Dec COST219 bis Conference, Leuven.

FUNDING

We have relied on funding for routine operation from sources such as:

- Sponsors (of various conferences e.g. ONCE)
 - National College of Art and Design
 - Membership fees
 - Members and their employers
 - Past projects of EIDD, especially C&C
- IDIA, IDIA, Inclusive Design and Intelligent Technology for Accessible Workplaces: EIDD is a partner in this project in the IST 2001 Thematic Network led by the Italian organisation CLAC. Total budget: 738,480 Euros, EIDD share 52,600. Other project partners include UIAH, BCD, Milan Polytechnic, ISIA Rome, Industrie Forum Design Hannover, Centro Volta Como (for IT input). Date of launch: February 2002. Website being prepared. EIDD task: gathering information about how technology is currently used in the office to enable disabled and other users; input cross-fertilised with Centro Volta to create a model for informing designers how to learn to treat IT as a 'new material' for design applications.
 - DASDA Design for All Dissemination; more information in www.dasda.org; Negotiations on collaboration between DASDA, Corporate Social Responsibility Europe network and EIDD starting September 2001, ongoing / meeting 12 October 2001, Eindhoven, Päivi Tahkokallio and Lilian Henze
 - ENDIST European Network on Disability and Information Society Technology, A Thematic Network application delivered to the EC on xx October 2001; project coordinator EDF, EIDD with a full partner status, responsible for Work Package 3 Design for All and Industry. Work package description can be asked from the President, confidential. / negotiations, development of the application, Päivi Tahkokallio, President and Francesc Aragall, past President and Director of ProAsolutions
 - Jim Sandhu, discussions / President
 - Jan Graafmans, Clustering activities of DfA related projects in IST programme, discussions in Brussels 02 October 2001 / President.

Lilian Henze
 Honorary Secretary
 Brussels, 18 May 2002

Appendix 3:

European Institute for Design and Disability

Financial Statements for the Year 2001 (Unaudited)

RESULTS FOR THE YEAR

	EURO
Deficit on ordinary activities before taxation for the financial year	-26,370
Deficit on ordinary activities after taxation for the financial year	-26,370
Retained deficit for the financial year	-26,370

Income and Expenditure Account for Year 2001

	2001 EURO	2000 EURO
Income	31,827	5,428
Administrative Expenses.....	-58,193	-78,390
Operating deficit	-26,366	-72962
Deficit on ordinary activities before taxation	-26,366	-72962
Deficit for the financial year	-26,366	-72962

Balance Sheet as at 31 December 2001

	Notes	2001 EURO	2000 EURO
<u>Current Assets</u>			
Debtors	2	600	3,415
Bank Balances.....		6,021	32,387
		<hr/>	<hr/>
		6,621	35,802
 <u>Creditors</u>			
Creditors amount falling due within one year.....	3	0	-26,175
		<hr/>	<hr/>
Net current assets		6,021	9,267
		<hr/>	<hr/>
Total assets less current liabilities		6,021	9,627
		<hr/>	<hr/>
 Capital reserves			
Income and Expenditure Account.....	4	6,021	9,627
		<hr/>	<hr/>
Total accumulated funds		6,021	9,627
		<hr/>	<hr/>

Note 1 - Income

Income represents the total grants received from the European Union and membership fees in support of the objectives of the Institute.

Note 2 - Debtors

	2001 EURO	2000 EURO
Amounts falling due within one year		
Grants receivable	0	1,731
Other debtors	600	1,684
	<hr/>	<hr/>
	600	3,415

Note 3 - Creditors

Amounts falling due within one year		
Accruals and Deferred Income.....	0	26,175
	<hr/>	<hr/>

Note 4 - Capital reserves

Capital reserves, January 1, 2001	32,387	82,589
Deficit for the financial year	-26,366	-72,962
	<hr/>	<hr/>
Capital reserves 31 December 31, 2001.....	6,021	9,627

Detailed Income and Expenditure Account

	2001 euro	2000 euro
Income		
Grants towards Institute publications	28,341	0
Membership Fees	1,500	200
Other collections	1,734	0
Distinct Project Receipts	0	5,228
Deposit Interest receivable	252	0
	<u>31,827</u>	<u>5,428</u>
 Administrative expenses		
Printing	0	91
Postage	36	2,877
Stationery, printing and office supplies	781	191
Travel and meetings	1,654	1,234
Distinct project	0	4,500
Accountancy fees	0	1,719
Bank interest and charges	47	172
Crisp & Clear	53,096	67,306
Subscriptions	0	300
Website charges	906	0
Other	1,677	0
	<u>58,197</u>	<u>78,390</u>

DETAILED INCOME AND EXPENDITURE ACCOUNT
January 1, 2002 - May 19, 2002

Opening balance 6021

Income

Membership fees 376
 IDIA 21,410

Expenses

Bank fees 6
 Travel, meeting expenses 1144

Closing balance 26,657

Estimated income

Membership fees 1,500

Estimated expenses

Website developments 5,658
 Web hosting etc 400
 Travel, meeting expenses 3,000
 AGM expenses 1,500
 EDF fee 150
 Auditors fee 2,000

12,708

Estimated surplus, 2002 15,449

Appendix 4:

EIDD membership directory

National Member Organisations	Country	Contact
EIDD Norge	Norway	Olav Bringa, olav.bringa@telemax.no, eidd@delta.oslo.no
Coordinaro del Diseno para Todas las Personas	Spain	Imma Bonet, comlabel@proasolutions.com
EIDD Sverige	Sweden	Marit Jensen, marit.jenset@nhr.se
Institute for Design and Disability	Ireland	Paul Hogan, pvhogan@gofree.indigo.ie
Italian Institute for Design and Disability	Italy	Isabella Steffan, isabella.steffan@fastwebnet.it
Associacao Portuguesa para o Design em Reabilitacao	Portugal	Guida Faria, lj.lpdm.crs@mail.telepac.pt
EIDD Belgium	Belgium	universaldesign@archb.sintlucas.wenk.be
Corporate Member Organisations	Country	Contact
Platform Design for All Nederland	Netherlands	Lilian Henze, l.henze@p5-adviseurs.nl
Danish Centre for Accessibility	Denmark	Karin Bendixen, k.bendixen@dcft.dk, www.dcft.dk
Danish Centre for technical aids for rehabilitation and education	Denmark	Erland Winterberg hmi@hmi
Individual members	Country	Contact
Birgitte Wistoft	Denmark	bw@proasolutions.dk
Hubert Froyen	Belgium	Hfroyen@mail.phlimburg.be
Paivi Tahkokallio	Finland	paivi.tahkokallio@stakes.fi
Jim Sandhu	United Kingdom	jimsandhu@blueyonder.co.uk
Siegfried Zoels	Germany	zoels@spielmittel.de, www.spielmittel.de
Wolfgang Zagler	Austria	zw@fortec.tuwien.ac.at
Membership applications	Country	Contact
DEFA Institute e.V. i.G.	Germany	DEFA@3-L.de
UKIID (?)	United Kingdom	Marcus Ormerod, m.ormerod@salford.ac.uk

Proposal admission new members

The following provisional memberships have been granted by the Executive and are proposed to be admitted by the Board:

- CMO: Danish Centre for Technical Aids for Rehabilitation and Education
- NMO: EIDD Belgium

Proposal annual membership subscriptions 2003

According to the EIDD Policy & Action plan it is proposed to increase membership fees to:

Individual Unaffiliated Member: 50 € (was 25 €)

Corporate Member Organisation: 300 € (was 150 €)

National Member Organisation: 400 € (was 200 €)

Patron Member Organisation: 1000 € (was 500 €)

A final check with the Ergonomics Society, the International Gerontechnology Society, AAATE and EDF, showed that the proposed annual subscriptions are in line with these other organisations.